



General

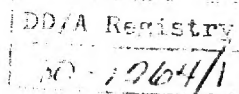
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Administration

Washington, DC 20405

88-4543/1

OCT 18 1980



MEMORANDUM TO THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

SUBJECT: Federal Shuttle Vehicle Services

The President, in his memorandum of July 23, 1980, subject: Energy Efficiency in Federal Transportation Activities, directed each Executive Department and Agency to take actions to increase energy efficiency in the transportation sector.

The Interagency Federal Energy Policy Committee (656 Committee) has been delegated the task of coordinating implementation and compliance with this directive. Under this authority, I am requesting that each of you take appropriate action to allow Federal personnel traveling on official business to ride on any Federal shuttle vehicle, providing that personnel of the agency controlling the vehicle always have priority.

This action is requested in recognition that many agencies currently limit the use of their shuttle vehicles to their own agency personnel. This policy is unnecessarily restrictive since oftentimes there are personnel traveling the same or similar routes who could utilize the service.

"Opening up" the Federal shuttle vehicle system to all Federal personnel is a modest first step toward reducing our fuel consumption. Greater benefits should accrue through the coordination of shuttle vehicle services with other agencies in the same geographical area and through the reduction or elimination of shuttle routes which parallel mass transit routes.

Previous studies have shown prospects for shuttle consolidation are greatest in the Washington Metropolitan area. Therefore, the "656 Committee" is undertaking a review of existing shuttle vehicle services in the Washington Metropolitan area. To that end, each agency is requested to submit a report on existing services within 60 days of the date of this memorandum. The attached format is to be used for submission of the report.

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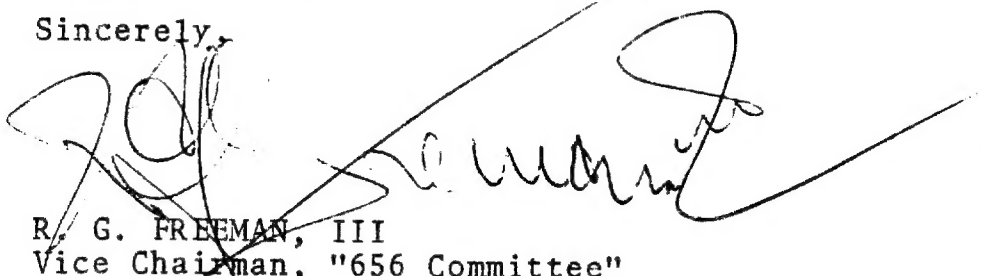
Please submit reports to:

Mr. Peter T. Glading, Chairman  
Transportation Working Group  
of the "656 Committee"  
General Services Administration (TM)  
Washington, DC 20406

Telephone: (202) 275-5405

I am hopeful that this review will yield recommendations with significant fuel saving potential.

Sincerely,



R. G. FREEMAN, III  
Vice Chairman, "656 Committee"

Enclosure